



DCL Mooring and Rigging Job Description

This job description should not be construed to imply that these requirements are the exclusive standards of the position. Incumbents will follow any other instructions and perform any other duties as may be required by their supervisor.

Position: General Warehouse Operator
Department: Operations

Reports To: Operations Director
Status: Fulltime, Nonexempt

Position and Company Overview:

Product and industry knowledge, responsiveness, customer care and energy within DCL's team has been a cornerstone in DCL's successful history of consistently exceeding customer requirements. DCL requires active involvement with its customers and suppliers. Knowledgeable and trained warehouse personnel are critical to DCL's success and its future. DCL's high standard of producing quality product and meeting the expectations of our customers reinforces our high customer retention rates and has placed DCL in favorable positions to secure business and broaden its customer base.

Primary Objective:

Operations support, fabrication of product, maintenance of inventory and on-time delivery of products.

Essential Functions:

Skill Level A

- Fabricate used wire rope sling assemblies
- Measure, cut and prepare used wire for fabrication

Skill Level B

- Gather, count and assemble hardware and inventory for orders
- Forklift operation
- Unload trucks, stock and count incoming inventory (Receiving and Warehouse functions)
- Organize, prepare & count outgoing shipments and load trucks (Shipping functions)
- Property and facility cleaning and general upkeep

Level 1

Employee is able to safely and adequately perform all Skill Level duties (A-B)

Level 2

Employee is able to safely and adequately perform Skill Level B duties

Position Qualifications:

- High school graduate or GED.
- Experience in warehouse environment desired.
- General knowledge of marine industry.
- Align with the company purpose, culture and vision.
- Maintain a positive work atmosphere by acting and communicating in a manner so that you get along with customers, co-workers, suppliers and management.
- Ability to work within a team environment and follow written and oral directions.
- Ability to work independently with personal discipline.
- Possess the ability to communicate effectively and deal tactfully with co-workers, customers, and the general public.
- Display moral integrity and a desire to continuously learn and grow.
- Pass background check and drug testing before and during employment, with no disqualifications.

Physical Requirements:

- Stand and walk frequently, sit occasionally.
- Work in all weather conditions, including extreme cold and extreme heat.
- Push, pull and reach above shoulders, squat, crouch, bend and kneel frequently.
- Occasionally lift up to 100 lbs. Frequently lift up to 50 lbs.
- Use hands for simple and firm grasping and fine manipulation.

DCL Mission:

To provide the most safe, effective and economical lifts and connections to marine and industrial customers.

DCL Operating Principles:

1. Safety of life, limb and property is never compromised and is our first priority.
2. Our products and services are made right, the first time.
3. We respect people, equipment and property at all times.
4. Customer service drives all of our actions and is the most important part of our business.

DCL Quality Policy:

- a. Understand our customer's requirements
- b. Meet those requirements each and every time and
- c. Continuously improve our processes

DCL Value Proposition:

Why customers choose to do business with DCL – DCL Mooring & Rigging provides turnkey solutions for all your mooring, lifting, and testing needs supported by a deadline-focused sales and service team whose product knowledge, engineering expertise, flexibility, and attention to detail are best in class.

As a DCL employee, I will conduct myself to reflect the company's mission and values.

I have read the above job description and understand that this is not an exhaustive list of the duties and responsibilities assigned to this position. I have had the opportunity to ask questions about anything in this description I do not understand. I am able to complete these job responsibilities with or without reasonable accommodation. I agree to a physical fitness test to ensure I am capable to perform the physical requirements necessary for this job and understand my job offer is contingent on passing this test. I understand I will be subject to a pre-employment drug test and criminal background check and my job offer will depend on the results. I further understand that it is my responsibility to inform my supervisor at any time that I am unable to perform these duties.

Signature: _____ Date: _____

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